

**STATE OF NEVADA BOARD OF OCCUPATIONAL THERAPY**

**NOTICE OF PUBLIC MEETING**

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**August 12, 2017  
10:00 a.m.**

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**Oquendo Center**  
Executive Boardroom  
2425 E. Oquendo Rd.  
Las Vegas, Nevada 89120

**AGENDA**

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The State of Nevada Board of Occupational Therapy may: (a) address agenda items out of sequence, (b) combine agenda items, and (c) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. (NRS 241.020, NRS 241.030). Action by the Board on an item may be to approve, deny, amend, or table.

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**BOARD MEETING & PUBLIC WORKSHOP**

1. Call to Order, Confirmation of Quorum
2. Public comment

No vote may be taken upon a matter raised during a period devoted to public comment until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)
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3. PUBLIC WORKSHOP (for discussion only)

The State of Nevada Board of Occupational Therapy is proposing the addition, amendment and/or repeal of regulations pertaining to Chapter 640A of the Nevada Administrative Code.

The purpose of the workshop is to solicit comments from interested persons on the proposed regulations. The proposed regulation adds definitions for “primary supervisor” and “treating occupational therapist” and revises the definition of “Active” license making conforming changes throughout the regulations; updates prerequisites to receipt, renewal, reinstatement or conversion of status of license; adds provisions regarding license by endorsement; establishes a reduced fee for certain applicants who are active members of the armed forces, veterans and their family members; revises provisions pertaining to professional responsibilities; clarifies the duties of a primary supervisor and treating occupational therapists; establishes limitations and provides clarification regarding supervision of occupational therapy assistants and provisional licensees; and clarifies what duties may be delegated to an occupational therapy aide or technician; removes a private reprimand as an allowable disciplinary; and providing other matters properly relating thereto.

Public Comments will be taken in an open forum during the Public Workshop

No vote may be taken upon a matter raised during a period devoted to public comment until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)
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4. Approval of the Minutes of the meeting of April 8, 2017 (for possible action)
5. Report on the 2017 Legislative Session - Paula Berkley (informational)

6. Disciplinary Hearing (for possible action)

- Complaint No. C17-01      Santilla Terry, OTR      License No. 16-0743

Possible closed session for the Board to consider the character, alleged misconduct, professional competence or physical or mental health of a person (NRS 241.030)

7. Disciplinary Matters - Recommendation for Dismissal (for possible action)

- Case No. C17-02

8. Executive Director Performance Review (for possible action)

- Consideration of raise in salary and/or change in benefits

Possible closed session for the Board to consider the character, alleged misconduct, professional competence or physical or mental health of a person (NRS 241.030)

9. Personnel Policies and Procedures (for possible action)

- Licensing Specialist Position Specification
- General Salary Adjustment - Wage Ranges comparable to state positions

10. Consideration and Approval of Fiscal Year 2018 Budget (for possible action)

- Regulatory Licensing System Vendor Contract  
Albertson Consulting, Inc., Big Picture Software

11. Executive Director's Report (for possible action)

- FY 2017 Financial Reports as of June 30, 2017
- Board Sponsored Seminars

12. Report from Deputy Attorney General (informational)

13. Report from Board Chair (informational)

- Future Agenda Items / Board Schedule / Comments from Members

14. Public Comment

No vote may be taken upon a matter raised during a period devoted to public comment until the matter itself has been specifically included on an agenda as an item upon which action may be taken. (NRS 241.020)

15. Adjournment (for possible action)

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Public comment is welcomed by the Board. Public comment will be limited to five minutes per person and comments based on viewpoint will not be restricted. Public comment will be available prior to action items on the agenda and on any matter not specifically included on the agenda as the last item on the agenda. At the discretion of the Chairperson, additional public comment may be heard when that item is reached. The Chairperson may allow additional time to be given a speaker as time allows and in his/her sole discretion. (NRS 241.020, NRS 241.030)

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Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual the board may refuse to consider public comment. (NRS 233B.126)

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***Notice:*** Persons with disabilities who require special accommodations or assistance at the meeting should contact the Board office at (775) 746-4101; or fax (775) 746-4105 no later than 48 hours prior to the meeting. Requests for special accommodations made after this time frame cannot be guaranteed.

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*THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED  
IN THE FOLLOWING LOCATIONS:*

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Washoe County Courthouse 75 Court Street Reno, NV 89501	Office of the Attorney General 100 North Carson Street Carson City, Nevada 89701	Office of the Attorney General 5420 Kietzke Lane, Ste 202 Reno, Nevada 89511
Grant Sawyer State Office Building 555 E. Washington Avenue #3900 Las Vegas, Nevada 89101	Board of Occupational Therapy 6160 Mae Anne Ave., Suite 3 Reno, Nevada 89523 and Website <a href="http://www.nvot.org">www.nvot.org</a>	Washoe County Clerk 1001 E. 9 <sup>th</sup> St. Bldg A P.O. Box 11130 Reno, NV 89520
	State of Nevada Public Notice Website <a href="http://www.nv.gov">www.nv.gov</a>	

This agenda has been sent to all members of the State of Nevada Board of Occupational Therapy and other interested persons who have requested an agenda from the Board. Persons who wish to continue to receive an agenda and notice must request so in writing on an annual basis.

Supporting material relating to public meetings of the Board of Occupational Therapy is available at the Board of Occupational Therapy administrative offices located at 6160 Mae Anne Ave, Suite 3, Reno, Nevada 89523 or by contacting Loretta L. Ponton, Executive Director at (775) 746-4101 or email [board@nvot.org](mailto:board@nvot.org).

Anyone desiring additional information regarding the meeting is invited to call the Board office at (775) 746-4101.

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