

# STATE OF NEVADA BOARD OF OCCUPATIONAL THERAPY

## MINUTES OF PUBLIC MEETING

November 15, 2012

Teleconference

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Members Present:	Elizabeth (Liz) Straughan, Eric Gerken, Ronald Tulak, David Tanabe
Members Absent:	Allison Stephens
Staff Present:	Loretta L. Ponton, Executive Director, Henna Rasul, Senior Deputy Attorney General
Public Present:	Beth Farley, CPA, Kohn Colodny LLP

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The meeting was called to order at 5:33 p.m. by Liz Straughan, Chair. A roll call confirmed a quorum was present.

**Public Comment** – Liz welcomed Beth Farley and asked for public comment. None was heard.

**Approval of the Agenda** – Liz asked for a motion. Dave made a motion, seconded by Eric to approve the agenda. The motion passed.

**FY 11/FY 12 Biennial Audit Report** – Liz stated Beth Farley would present the audit report. Beth Farley provided a review of the audit report and accompanying financial statements for the biennial audit period covering FY 11/FY 12 financial transactions. Beth reported there were no findings of noncompliance or material misstatements; it was a very clean audit. Liz asked if there were any questions. Eric asked for clarification of the wording in the Independent Auditors' Report on page 20, last paragraph which reads: "This report is intended solely for the information and use of the Board members and management and is not intended to be and should not be used by anyone other than those specified parties." Eric asked if that means the audit report cannot be distributed? Beth explained the reference is specific the Independent Auditors' Report on page 20 and does not prohibit distribution of the entire Audit Report.

Eric made a motion to accept the biennial Audit Report for fiscal years 2011 and 2012; seconded by Dave. The motion passed.

**Executive Director's Report** – Loretta provided a verbal report stating the Board's bill draft request was not forwarded to LCB from the Governor's office thus requiring a legislative sponsor for the bill to move forward for legislative consideration. Paula Berkley was successful in obtaining support from Assemblyman David Parks to sponsor the bill. Dave asked what the likelihood of the bill being passed would be. Loretta responded that in her opinion, there is probably a 30% chance of passage; it will take a lot of effort and support to move the bill through both houses and the Governor's office.

Loretta reported she and Eric Gerken attended the LCB Board and Commission training in Carson City; Eric and Allison attended the NBCOT conference in Virginia.

Board member recruitment is still lagging; recruitment notice has been posted on the website but no direct mail-outs have been done. Loretta stated personal outreach will be necessary to move the recruitment process forward.

Loretta reported the supervisory audit and CE audits for FY 2013 have been completed. One licensee selected for the CE Audit moved, presumably out of state, with no forwarding address or contact information.

**Report from Board Chair** – Liz reported that she had been contacted by an OTR in school-based practice regarding OTR’s evaluations being linked to academic progress. It was determined that legislation was passed in the 2011 legislative session regarding evaluations for which references “licensed personnel” and is being applied to all “licensed” staff; even if they are not a “licensed teacher”.

Liz asked if there were any future agenda items to discuss. Loretta stated that Eric would give a report on the NBCOT conference and she would also provide information obtained at the Boards and Commission training. The next meeting is scheduled for January 26<sup>th</sup> in Las Vegas.

**Report from Legal Counsel** – Henna stated she had nothing to report.

**Public Comment** – There was no public in attendance at this time

**Adjournment** – Liz adjourned the meeting at 5:58 p.m.